


Dean Fowler

From: UPSHUR COUNTY LIBRARY <upshurcountylibrary@yahoo.com>
Sent: Tuesday, January 30, 2018 4:31 PM
To: Dean Fowler
Subject: Re: Survey & Deed Corrected ~ Agenda February 15, 2018

FILED
TERRI ROSS
COUNTY CLERK
2018 FEB 15 AM 9:51
UPSHUR COUNTY, TX.
BY: 
DEPUTY

I would like to be added to the agenda for Thursday, February 15, 2018

The library is still continuing it's renovations from November 2016 that we did not have time to finish during the time we were closed..

I would like to add the following items to those already approved back in 2016.

We have switched the conference room and the staff work room so that now we have a conference room that is 26 feet by 29 feet instead of 15 feet by 22 feet. We have done this in hopes of being able to rent out the conference room for large meetings, etc. Marshall Public Library rents out their room for birthday parties, baby showers, wedding showers, etc. Having a larger room is also helpful to us for programs that we do here at the library.

The new room has a floor that needs to be repaired and/or replaced. What I would like to do is replace the floor or actually cover up the existing floor with a floating laminate wood floor. At the same time, I would also like to do the IT/Storage closet so that they would both match. David Womble has already been made aware of the floor repair. There are tiles that are missing and tiles that are not glued to the concrete. I would also like to replace the floor or actually cover up the existing floor in the staff kitchen, staff restroom and storage closet with a floating laminate wood floor as well. The cost for this part of the proposed project would be about \$1,750.00 in materials. Actually cost right now are \$1,202.03 and I will do the labor myself. I am asking for \$1,750.00 just in case of price fluctuations.

The next item that I would like approval on is to move a doorway. The existing door in question opens from the staff break room out into the new conference room which does not allow for my staff or I to use the staff kitchen or staff restroom without interrupting a meeting if one is in progress. We would move the doorway so that it opens into the kitchen from my staffs office and we would sheet rock, texture and repaint the wall where the door was removed. I would not need to purchase a door because we would be using the same door and door jam, just moving it. I have not gotten a quote on this yet but do not expect it to be more than \$300.00 to \$400.00 dollars. In 2015, I had two doors, one door jam installed and stained for \$500.00.

After our renovations last year we were able to make the Tween/Teen area bigger. I would like to be able to install 2 more ceiling fans in that area which match the existing ones. Cost would be about \$200.00 for parts and no estimate on labor as of yet. Last year Mr. Davis charged me \$250.00 to install 4 fans, so I'm thinking about \$125.00 labor for 2 fans.

I would also like to add two more light fixtures in the new staff work room. The current two lights are in the middle of the room and do not put out adequate light for the perimeter of the room where my staff work. Cost for materials would be about \$180.00 and no estimate on labor as of yet.

Last, I would like to add a light over the Family Place Resource Bulletin Board. Cost for materials is \$30.00 and no estimate of labor as of yet.

The cost of these projects would come out of my office supply and contracted services budget.

I will drop by your offices and provide you with information on flooring, lights fixtures and ceiling fans.

Thank You,
Cynthia King, MLIS
County Librarian

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On Tuesday, January 30, 2018 3:57 PM, Dean Fowler <dean.fowler@countyofupshur.com> wrote:

Please be more specific as to which projects you want on the agenda. Thanks!



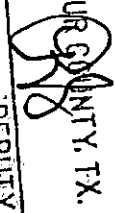
DEAN FOWLER
Upshur County Judge
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FLOOR	\$ 1750
DOOR	400
FANS	325
LIGHT FIXTURES	180
LIGHT	30
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	\$2605

FILED
TERRI ROSS
COUNTY CLERK

2018 FEB 15 AM 9:51

UPSHUR COUNTY, TX.

BY  DEPUTY

From: UPSHUR COUNTY LIBRARY [mailto:upshurcountylibrary@yahoo.com]
Sent: Tuesday, January 30, 2018 1:49 PM
To: Dean Fowler <dean.fowler@countyofupshur.com>; Mike Spencer <mike.spencer@countyofupshur.com>; Paula Gentry <paula.gentry@countyofupshur.com>; Don Gross <don.gross@countyofupshur.com>; Frank Berka <frank.berka@countyofupshur.com>
Subject: Survey & Deed Corrected ~ Agenda February 15, 2018

Good afternoon.

I've talked with Greg Hutson today and he said that the survey has been done and the deed has been corrected and filed with the county.

Can you please put me on the next agenda, Thursday February 15, 2018 so that I can get approval to complete the projects that I have proposed.

Thank You,
Cynthia King, MLIS
County Librarian